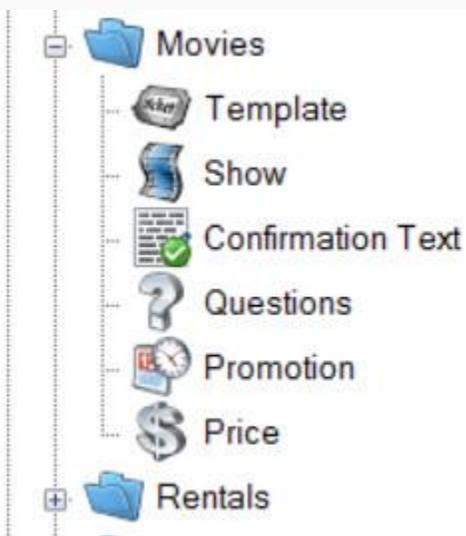


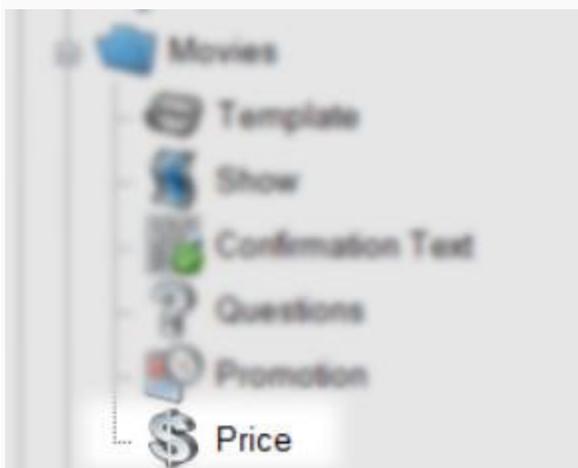
# How To Add Fair Market Value To Ticket Prices With No Cash Value

Some organizations have \$0.00 priced tickets that are not true comps but do have a monetary value that needs to be tracked based on the tickets' value. The following steps are how to edit existing price types to add the **Fair Market Value**.

1. In **Administration**, open the **Blue Folder** with the **Price Types** that you will be editing.



2. Click the **Price (Dollar Sign)** icon.



3. Highlight the **Price Type** that you will be editing.

Price		Sales Line	Sales Line Type	Name	Complimentary	Enabled
Event	Admission	Event	Admission	Matinee Weekend Member	False	True
Event	Admission	Event	Admission	Matinee Weekend Regular	False	True
Event	Admission	Event	Admission	Matinee Weekend Student	False	True
Event	Admission	Event	Admission	Regular Weekday AAA Member	False	True
Event	Admission	Event	Admission	Regular Weekday Member	False	True
Event	Admission	Event	Admission	Regular Weekday Regular	False	True
Event	Admission	Event	Admission	Regular Weekday Student	False	True
Event	Admission	Event	Admission	Regular Weekend AAA Member	False	True
Event	Admission	Event	Admission	Regular Weekend Member	False	True
Event	Admission	Event	Admission	Regular Weekend Regular	False	True
Event	Admission	Event	Admission	Regular Weekend Student	False	True
Event	Admission	Event	Admission	<b>Ticket Pack</b>	False	True

Price Date		Sale Date	Event Date	Price	Fee	Total	Reduction	Fair Market Value
		10/1/2015 12:00 AM	10/1/2015 12:00 AM	\$0.00	\$0.00	\$0.00		\$0.00

4. Right-click the current **Price Date** and select **Properties**.

Price Date		Sale Date	Event Date	Price	Fee	Total	Reduction	Fair Market Value
		10/1/2015 12:00 AM	10/1/2015 12:00 AM	\$0.00	\$0.00	\$0.00		\$0.00

New  
**Properties**  
Delete

5. Enter the **Fair Market Value** for this price.

Category	Amount	Redeemed Account	Unredeemed Account	Tax Type
Price	\$0.00	GL1001-AgileFlow	GL1001-AgileFlow	

Effective Sale Date: 10/01/2015 12:00:00 AM

Fair Market Value: 5.00

Enabled:

Sales Occurred:

Override Effective Event Date:

Category Totals

Price: \$0.00

Fee: \$0.00

Total: \$0.00

6. Click **Apply** and **OK** to save and close the window.

OK Cancel Apply

7. Repeat steps 1 through 6 for any tickets that you will need **Fair Market Value** to be reported.

The **Gross Revenue - Box Office Statement** and the **Gross Revenue - Rentrak/EDI** are the current reports that can include the **Fair Market Value** amount on the reports.

To ensure that the **Fair Market Value** appears on these reports, you will need to check the **Include Price Category 2 in Ticket Price** box.

Include Price Category 2 In Ticket Price