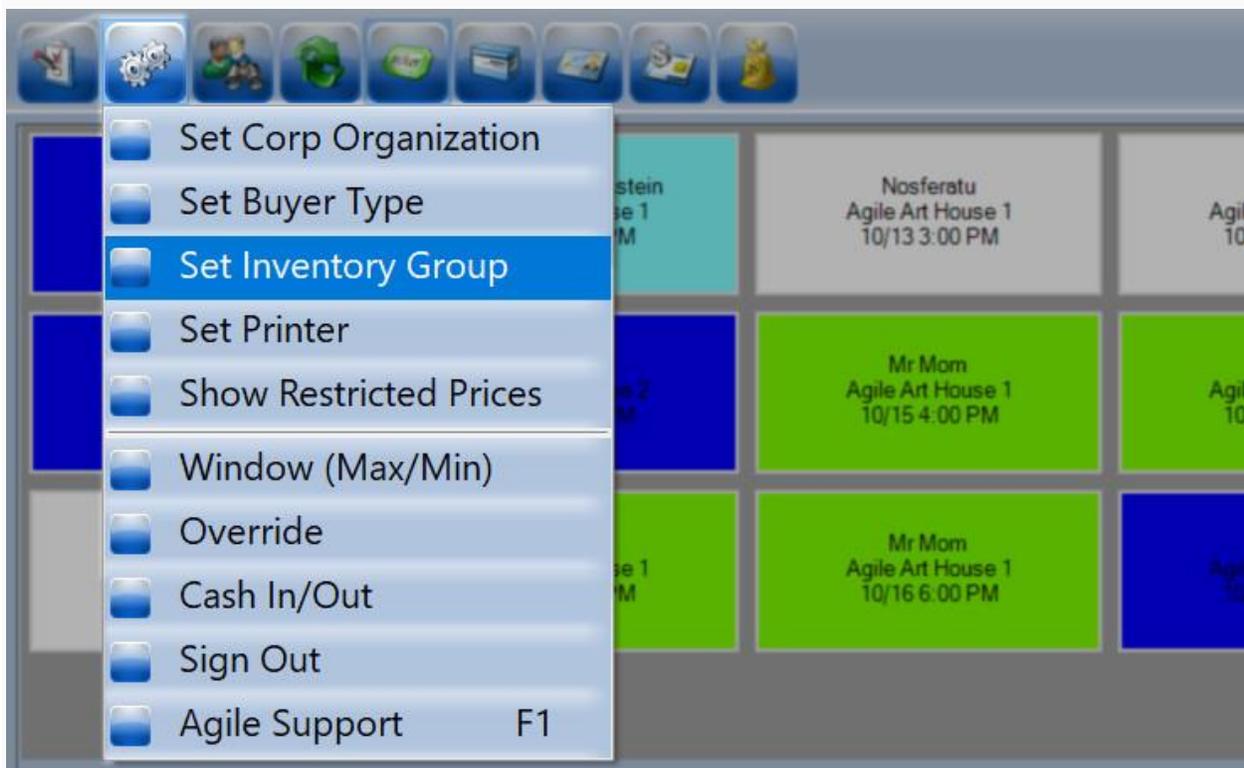# Selling From An Inventory Hold In POS

Want to learn more? Sign up today for our ATSU Learning Webinar: [The ABC's of Basic Sales in Agile](#)

Some organizations need to place a certain number of tickets on a hold status in order to accommodate specific use. These steps will show you how to sell directly from those holds in POS.

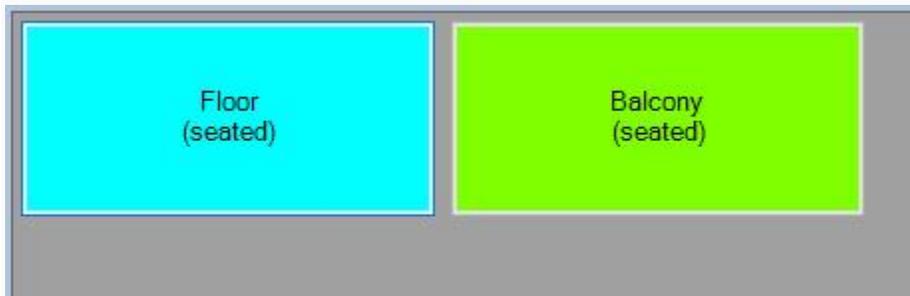1. Click **Action** and select **Set Inventory Group**.

2. Choose the **Inventory Group Hold** that you wish to sell from.

3. Click the **Event** icon and select the **Event** you wish to sell.

4. Select the **Price** or section you are selling.

NOTE: If selling a reserved seat, click on the Seat icon to see which seats are on hold.

5. The order will appear to the right of the screen.

2 - Giselle : 10/18/17 8:00 PM
Floor [Adult]

ev Page

Customer:
Customer #:
Member #:
Order #:   139142
Item Count: 2 Item(s)
Subtotal: $100.00
Fees: $4.00
Donations: $0.00
Tax: $0.00
Order Total: $104.00
Amount Tendered $0.00
Change Due $0.00

6. Process the payment.

7. Once the payment has been processed, the order summary will turn orange.

NOTE: Make sure to change your Inventory Hold back to Open once you have completed all transactions using the hold.