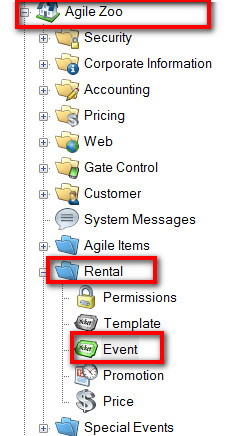
Adding A Captions To Images

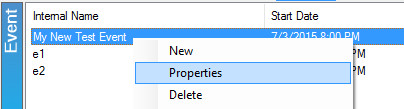
1. Log into **Administration**

2. Select the **Corporate Organization https://support.agiletix.com/hc/en-us/article_attachments/202846773/HouseIcon.png**

3. Select the folder that houses your **Event/Show/Template**.



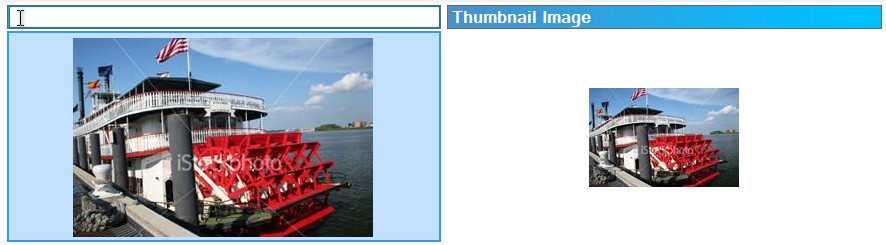
4. Select the **Event/Show/Template** right click and select**properties**.



5.Click on the **Image** Tab.

[https://support.agiletix.com/hc/en-us/article_attachments/202846793/Image_Tab.jpg](https://support.agiletix.com/hc/en-us/article_attachments/202846793/Image_Tab.jpg)

6. Double click on the **Blue** box above the image you want to add a caption to.

[](https://support.agiletix.com/hc/en-us/article_attachments/202846803/Blue_Bar.jpg)

[](https://support.agiletix.com/hc/en-us/article_attachments/202846783/Blue_Bar_2.jpg)